

CITY OF
WOLVERHAMPTON
COUNCIL

Scrutiny Board

11 December 2018

Time 6.00 pm **Public Meeting?** YES **Type of meeting** Scrutiny

Venue Committee Room 3 - Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

Membership

Chair Cllr Stephen Simkins (Lab)

Vice-chair Cllr Arun Photay (Con)

Labour

Cllr Paula Brookfield
Cllr Jasbir Jaspal
Cllr Peter O'Neill
Cllr Jacqueline Sweetman
Cllr Linda Leach
Cllr Philip Bateman MBE
Cllr Greg Brackenridge
Cllr Jasbinder Dehar
Cllr Dr Michael Hardacre
Cllr Martin Waite

Conservative

Cllr Sohail Khan

Quorum for this meeting is four Councillors.

Information for the Public

If you have any queries about this meeting, please contact the Democratic Services team:

Contact Julia Cleary

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Agenda

Part 1 – items open to the press and public

Item No. *Title*

MEETING BUSINESS ITEMS

- 1 **Apologies for absence**
- 2 **Declarations of interest**
- 3 **Minutes of the previous meeting** (Pages 3 - 6)
[To approve the minutes of the previous meeting as a correct record.]
- 4 **Matters arising**
[Representatives from Customer Services and Facilities Management to provide feedback regarding access to the Civic Centre and Committee Rooms]

DISCUSSION ITEMS

- 5 **Draft Budget and Medium Term Financial Strategy 2019-2020** (Pages 7 - 10)
[Please note the comments from the scrutiny panels will be sent to follow]
- 6 **Work programme** (Pages 11 - 30)
[To consider the Board's work programme for future meetings.]
- 7 **Forward Plan** (Pages 31 - 48)
[To consider items for possible pre decision scrutiny]

Attendance

Members of the Scrutiny Board

Cllr Stephen Simkins (Chair)
Cllr Paula Brookfield
Cllr Peter O'Neill
Cllr Arun Photay (Vice-Chair)
Cllr Jacqueline Sweetman
Cllr Linda Leach
Cllr Philip Bateman MBE
Cllr Greg Brackenridge
Cllr Jasbinder Dehar
Cllr Dr Michael Hardacre
Cllr Sohail Khan
Cllr Martin Waite
Cllr Alan Bolshaw

Part 1 – items open to the press and public

Item No. *Title*

- 1 **Apologies for absence**
Apologies for absence were received from Cllr Jaspal. Cllr Bolshaw was in attendance as a substitute.
- 2 **Declarations of interest**
There were no declarations of interest.
- 3 **Minutes of the previous meeting**
Resolved:
 That the minutes of the previous meeting be approved as a correct record and signed by the Chair.
- 4 **Matters arising**
Cllr Simkins referred to the Customer Services concerns that had been raised by Cllr Hardacre and other councillors regarding access to the building and queried whether the problems had been resolved. The question was also raised as to where the Council was regarding the proposals for savings in customer services as members of the public were complaining about phones not being answered. It was noted that this was due to be considered at the next meeting of the Confident Capable Council Scrutiny Panel on 28 November 2018.

It was noted that there had been a change in the composition of Customer Services and that it now fell under the remit of the Director of Commercial Services, Andy Moran and the Head of Customer Services, Lisa Taylor.

The Board noted that Democratic Services and the Scrutiny Team were opening up democracy through webcasting and the use of modern.gov but that the access issues were then making it hard for members of the public to come into the building for public meetings.

It was suggested that relevant officers produce a plan to show what they wanted to achieve with the new modelling. The Board stated that it was important not to lose people coming into the building or on the telephones; at the moment the process was not working. It was suggested that a piece of scrutiny could be undertaken jointly with the Confident Capable Council Scrutiny Panel.

The Panel also noted that it was important to understand exactly what the Council wanted to achieve. It was considered that there might be circumstances where people wanted to remain anonymous and did not want to have their photograph taken when checking in.

The Director for Governance stated that the concerns being expressed were not lost on senior officers and that a balance was required between keeping the premises secure and the democratic element of the process. Courts for example did not require visitors to give a name and address so there was a balance to be struck somewhere.

5 **Update from the Equalities Champion**

The Chair welcomed Cllr Gakhal to the meeting. Cllr Gakhal updated the Board on the work that had been carried out in relation to equalities in the Council including the 2011 census and the breakdown of ethnicity and religion.

Cllr Gakhal stated that since he had been appointed the Council had undergone a peer assessment and achieved excellent status which he was very pleased about and which highlighted how well the Council was doing. Cllr Gakhal expressed his thanks to the Head of Equalities and all his team who had worked tirelessly to achieve this excellent status.

Cllr Gakhal updated the Board in relation to the new Maternity and Paternity buddy scheme which was now starting and meant that when people come back from maternity leave they would not feel alienated, it was thought that this was a significant change for the Council.

In September 2018 the Council had achieved Pledge 5 in British Sign Language and were now the only council in the United Kingdom with Pledge 2 and Pledge 5.

Cllr Gakhal highlighted the wonderful work that had been carried out in the Windrush Citizen Project and that this had not just been for the Afro Caribbean community, it had been a fantastic job.

Unconscious bias training continued to be rolled out through the Council making us one of a few organisations to do this along with the introduction of name blind job applications.

The Equality Advisory Group continued to do great work including scrutinising work force profile reports to help identify any gaps.

Cllr Gakhal stated that he had attended the last Deaf Forum meeting and that he hoped to take this group back into the community to help increase participation.

Other events of note included the Ceremony for Sri Lankan genocide victims, the Windrush exhibition at the library showing immigrants working in industry and an event on being a female councillor which 14 women had attended.

The Board agreed that the Council was on a journey, and many of them had been there at the beginning with out of date human resources information which was not meaningful. The Council should be very proud of the accreditation and seek to build on it as the job was not yet finished regarding gender, disability or sexuality. Return figures from employees regarding LGBT information were lower than the national and there was still some concern that people were fearful of saying.

The Board congratulated Cllr Gakhal and the Head of Equalities as well as Cllr Paula Brookfield and Ian Claymore who had been at the helm of equalities in the Council.

Cllr Paula Brookfield expressed some concerns regarding feedback from the Future Leaders programme as there appeared to be a real dearth of people from ethnic groups applying to go on it. Cllr Brookfield stated that if the Council could not engage with them at this stage how would they have a chance to move up the organisation?

It was agreed that there should be a bi annual report to Scrutiny Board regarding work being done by the Equalities Champion and the Council. It was also agreed that the Council could look internally at promotion and training packages.

Resolved: That the update be welcomed

6 **Schedule of Petitions**

The Chair welcomed the Democratic Services Manager to the meeting.

The Board were requested to note the actions taken in relation to petitions received by the Council during the last six months.

The Democratic Services Manager confirmed that all petitions had been dealt with in line with the Council's Petition Scheme and that all petitions had been sent to the relevant Cabinet Members and Ward Members

The Chair thanked the Democratic Services Manager for the report.

Resolved: That Scrutiny Board notes the actions taken in relation to all petitions received by the Council during the last six months.

7 **Work programme and Forward Plan**

The Board considered the Workplan and the Forward Plan.

Some concern was expressed in relation to cuts that had been made in the Street Scene Team and that some officers were expected to be on call 24/7 and were

expected to be on call for £60. Cllr Waite stated that his Panel would look at this and were also looking at WV Active.

The suggestion was made that there could be a Council Wide Briefing session on the WMCA and Fire Authority.

Resolved: That the workplans be agreed.

- 8 **Quarter 1 Social Care, Public Health and Corporate Complaints Report**
The Board noted that there were some extremely positive statistics in the report and that the complaints under Children and Young People were very low considering the number of young people the Council dealt with.

The Board noted Page 5 of the report and the graph which members considered could be interpreted to show that there was at least one complaint in every area of activity which was not the case as there were a whole host of categories where there were no complaints.

Resolved: 1. That Scrutiny Board notes the Statutory Complaints Activity for Adult Social Care, Children and Young People and Public Health, as listed in section 1 of the report.
2. That Scrutiny Board notes all the other complaints activity governed by the Corporate Complaints Procedures as listed in section 2 of the report.

Scrutiny Board

11 December 2018

Report title	Draft Budget and Medium Term Financial Strategy 2019-2020	
Cabinet member with lead responsibility	Councillor Roger Lawrence Leader of the Council	
	Councillor Louise Miles Resources	
Wards affected	All	
Accountable director	Claire Nye, Director of Finance	
Originating service	Strategic Finance	
Accountable employee(s)	Alison Shannon	Chief Accountant
	Tel	01902 554561
	Email	Alison.Shannon@wolverhampton.gov.uk
Report to be/has been considered by	Strategic Executive Board	9 October 2018
	Cabinet	17 October 2018
	Children, Young People and Families Scrutiny Panel	14 November 2018
	Health Scrutiny Panel	15 November 2018
	Stronger City Economy Scrutiny Panel	20 November 2018
	Adults and Safer City Scrutiny Panel	27 November 2018
	Confident Capable Council Scrutiny Panel	28 November 2018
	Vibrant and Sustainable City Scrutiny Panel	6 December 2018

Recommendation(s) for action or decision:

The Scrutiny Board is recommended to:

1. Review the comments of each Scrutiny Panel and provide further feedback to Cabinet on the Draft Budget and Medium Term Financial Strategy 2019-2020.
2. Provide feedback for onward response to Cabinet on the scrutiny process on the budget.

1.0 Purpose

- 1.1 The purpose of this report is to seek Scrutiny Board's feedback on the Draft Budget and Medium Term Financial Strategy 2019-2020 that was presented to Cabinet on 17 October 2018. In addition to this, Scrutiny Board's feedback is sought on the approach to budget consultation and feedback on the budget scrutiny process.

2.0 Background

- 2.1 In March 2018, the 2018-2019 Budget and Medium Term Financial Strategy (MTFS) 2018-2019 to 2019-2020 was presented to Full Council for approval. The Council was able to set a balanced budget for 2018-2019 without the use of General Fund reserves. However, it was projected that the Council would be faced with finding further estimated budget reductions totalling £19.5 million by 2019-2020.
- 2.2 An update on the high-level strategy to address the projected budget challenge of £19.5 million for 2019-2020 was presented to Cabinet on 11 July 2018. At that point, various opportunities including: one-off funding streams, council tax income, the realisation of benefits from existing strategies and directorate budget reduction targets resulted in the identification of £16.2 million towards the projected budget deficit. Cabinet approved the incorporation of the high-level strategy into the Draft Budget and Medium Term Financial Strategy 2019-2020. Taking this into account, the remaining budget challenge to be identified for 2019-2020 stood at £3.3 million.
- 2.3 Cabinet were provided with a further update in October 2018 which detailed the progress in identifying additional budget efficiencies, budget reduction and income generation opportunities towards directorate budget reduction targets that were incorporated into the high-level strategy. After taking into account progress against directorate budget reduction targets and emerging pressures, the Council projected that the remaining budget deficit for 2019-2020 was in the region of £6.0 million.
- 2.4 Over the medium term, the Council's resources will continue to be aligned to enable the realisation of the Council's core objectives. However, the high-level budget strategy for 2019-2020 will remain focused on achieving continuous improvement whilst delivering further efficiencies. The strategy will include: exploring alternative business models, a targeted approach to service provision and a risk based approach to budget allocations. The strategy is also to continue to support the independence of individuals and communities, maximising external income, identifying opportunities for further commercialisation and reviewing demand management, which has proved to be an effective approach to identifying deliverable budget reductions.
- 2.5 The Draft Budget and Medium Term Financial Strategy 2019-2020 has been considered by all Scrutiny Panels during November and December. The feedback from each scrutiny panel is included in Appendices 1 to 6. This feedback along with further comments received at Scrutiny Board on 11 December 2018 will be sent as a formal response to Cabinet on 23 January 2019.

- 2.6 If there are substantial changes or recommendations of the Scrutiny Board are not accepted, then the Scrutiny Board will consider the budget again in February 2019, following an update to Cabinet on the Local Government Finance Settlement, which is scheduled for 23 January 2019.
- 2.7 If there are no changes to proposals considered by Scrutiny, the outcome of this Board meeting will be incorporated into the final Cabinet budget report, scheduled for February 2019, ahead of Full Council considering the budget in March 2019.
- 2.8 In order to limit the volume of paper used as part of the budget reporting process, the Cabinet report has not been appended to this covering report. Board members are instead requested to bring their copy of the Draft Budget and Medium Term Financial Strategy 2019-2020 report, which was circulated with the 17 October 2018 Cabinet agenda. Details of all the Council's individual budget reduction and income generation proposals, including the latest to be considered by Cabinet on 17 October 2018, can be found on the Council's website at:
<http://www.wolverhampton.gov.uk/financialstrategy>.

3.0 Scrutiny Process

- 3.1 Recognising the scale of the budget challenge faced by the Council, it is acknowledged that certain processes need to be refreshed in order to ensure a long-term approach to medium term financial planning and the pace of delivery of proposals.
- 3.2 Scrutiny Board's view is therefore sought to identify the most appropriate, transparent and informative form of scrutiny of the budget setting process.

4.0 Scrutiny Board Recommendations

- 4.1 Comments from each of the Scrutiny Panels is included at
1. Appendix 1 – Children, Young People and Families Scrutiny Panel
 2. Appendix 2 – Health Scrutiny Panel
 3. Appendix 3 – Stronger City Economy Scrutiny Panel
 4. Appendix 4 – Adults and Safer City Scrutiny Panel
 5. Appendix 5 – Confident Capable Council Scrutiny Panel
 6. Appendix 6 – Vibrant and Sustainable City Scrutiny Panel
- 4.2 The Board is requested to review the comments and further scrutinise the Draft Budget and MTFs 2019-2020 and scrutiny budget process for submission to Cabinet.
- 4.3 In addition to comment on investment in services and proposals, the Board may also request additional information or clarification. Any such requests will be noted separately, either for consideration by the Board or a Scrutiny Panel at a future date, or for information to be forwarded to the Panel members concerned

5.0 Financial implications

- 5.1 The financial implications are discussed in the body of the report, and in the report to Cabinet.
[RP/03122018/S]

6.0 Legal implications

- 6.1 The legal implications are discussed in the report to Cabinet.
[TS/03122018/W]

7.0 Equalities implications

- 7.1 The equalities implications are discussed in the report to Cabinet.

8.0 Environmental implications

- 8.1 The environmental implications are discussed in the report to Cabinet.

9.0 Human resources implications

- 9.1 The human resource implications are discussed in the report to Cabinet.

10.0 Schedule of background papers

- 10.1 Draft Budget and Medium Term Financial Strategy 2019-2020, report to Cabinet, 17 October 2018.

Draft Budget and Medium Term Financial Strategy 2019-2020, reported to:

Children, Young People and Families Scrutiny Panel	14 November 2018
Health Scrutiny Panel	15 November 2018
Stronger City Economy Scrutiny Panel	20 November 2018
Adults and Safer City Scrutiny Panel	27 November 2018
Confident and Capable Council Scrutiny Panel	28 November 2018
Vibrant and Sustainable City Scrutiny Panel	6 December 2018

Scrutiny Work Programme

Scrutiny Board

The Board will have responsibility for scrutiny functions as they relate to:

Combined Authority, Future Customer, Future Performance and Communications

Date of Meeting	Item Description	Lead Report Author	Specific Questions for Scrutiny to consider
11.12.2018	Draft Budget and Medium Term Financial Strategy 2019-2020 – 2020-2021. Presentation on the work of the Adult Education Centre Access Issues in relation to public meetings (tb) Work Plan , Forward Plan and Update on Reviews	Claire Nye Lisa Taylor Chris East Julia Cleary	
08.01.2019	Update on the Combined Authority Overview and Scrutiny Committee and Task and Finish Groups Access Issues in relation to public meetings (tbc)	Overview and Scrutiny Officer – CA Chris East	Cllr Peter Hughes and Lyndsey Roberts Cllr Steve Simkins
12.03.2019	Portfolio Holder for Governance Questions and Answer Session Leader Q & A Session		
09.04.2019	Cyber Security Centre for Public Scrutiny Accreditation Conference/Traning Event	Gail Ryder Julia Cleary Julia Cleary	

Other potential items: -

1. Constitutional Review – Call in and Council processes

Scrutiny Reviews

1. Fire Safety - Ongoing
2. Flooding and Emergency Response – Cllr Bateman in chair.
3. Reducing Violent Crime – Cllr Ahmed in Chair.
4. Mini Scrutiny Reviews with Youth Council based on Make Your Mark
5. Autism
6. Review into CAMHS
7. Mini Review Transport Recommendations – invite Transport Police, Anti Social Behaviour Officers and Safer Travel Team.

Scrutiny Board – Terms of Reference

- a. To arrange for the consideration of forthcoming Executive Decisions published in accordance with the Access to Information Procedure Rules with a view to identifying issues for early discussion with the Cabinet and/or scrutiny prior to decisions being made.
- b. The Board will oversee the operation of the [call-in mechanisms](#) with the Panels being responsible for hearing those call-ins related to their terms of reference. When the call-in relates to an overarching policy framework / budget issue or a matter that falls within the remit of more than one scrutiny panel it will default to the Scrutiny Board. Further, if the issue is considered to be of particular significance, either the Chair or Vice Chair of the Scrutiny Board can ask for it to come to the Board.
- d. The Board will oversee the work programmes of Scrutiny Panels to avoid duplication of work and to ensure coherence of approach to cross-cutting policy themes. The Board may determine that one named Panel shall take lead responsibility for a cross-cutting policy theme or may determine that the work be shared between one or more named Panels.
- e. The Board will ensure coherence between the policy development work of the named Panels and their role in the consideration of reports received from external auditors and external regulatory Inspectors.
- f. The Board will make recommendations to the Cabinet on the allocation of budgetary and employee resources held centrally for the purpose of supporting scrutiny work.
- g. The Board will ensure that good practices and methods of working are shared between Panels and in particular will seek to optimise the inclusion of citizens, partners and stakeholders in the work of Scrutiny.
- h. The Board will review or scrutinise non-Cabinet business and may make reports or recommendations to the Council. The Board will

consider policy and due process and will not scrutinise individual decisions made by Regulatory or other Committees particularly those quasi-judicial decisions relating to development control, licensing etc. which have been delegated by the Council. The Board will not act as an appeal body in respect of non-Cabinet functions.

- i. The Board will oversee the work of any Councillors appointed to act as lead members or 'champions' in respect of any specific priority tasks or areas of policy development identified by the Council.
- j. The Board or another relevant scrutiny panel will consider any petition that contains 2,500-4,999 signatures with a view to making recommendations for action by employees or review by the Executive as appropriate.
- k. The Board will undertake the tracking and monitoring of scrutiny review recommendations.
- L. The Board will oversee the coordination of the budget scrutiny process.

Confident, Capable Council Scrutiny Panel Work Programme

The Panel has responsibility for Scrutiny functions as they relate to, Strategic Financial Services, Revenues and Benefits, Strategic Procurement, The HUB, Audit, Human Resources, Corporate Administration, Democracy, Corporate Landlord, Transformation and ICT

Date of Meeting	Item Description	Lead Report Author	Specific Questions for Scrutiny to consider
28.11.2018	<ul style="list-style-type: none"> Print and Design service – report on performance of the service following the installation of new machines and tour of site 	Gail Rider, Head of ICT	
	<ul style="list-style-type: none"> Customer Services Journey 	Andy Moran, Director of Commercial Services /Lisa Taylor, Head of Service Improvement Corporate	
	<ul style="list-style-type: none"> Strategic Procurement - local spend, savings realised, Brexit implications 	Andy Moran, Director of Commercial Services	
	<ul style="list-style-type: none"> Draft Budget and Medium Term Financial Strategy 2019-2020 – 2020-2021 	Claire Nye, Director of Finance/ Alison Shannon/ Michelle Howell	
	<ul style="list-style-type: none"> Draft Work Programme 	Earl Piggott-Smith, Scrutiny Officer	
23.1.19	<ul style="list-style-type: none"> Asset Management Strategy 	Claire Nye, Director of Finance/ Andy	

		Moran, Director of Commercial Services	
	<ul style="list-style-type: none"> Draft Work Programme 	Earl Piggott-Smith, Scrutiny Officer	
06.02.2019	<ul style="list-style-type: none"> Welfare Reform Impact – Briefing Paper 	Sue Martin/Shاون Aldis (Wolverhampton Homes)	Briefing on the impact on residents moving to Universal Credit
	<ul style="list-style-type: none"> Visitor Access to Civic Centre – update report 	Chris East, Head of Facilities/Lisa Taylor, Head of Service Improvement Corporate	
	<ul style="list-style-type: none"> Portfolio Holder Session with Q & A 	Cllr Louise Miles	
	<ul style="list-style-type: none"> Draft Work Programme 	Earl Piggott-Smith, Scrutiny Officer	
10.04.2019	<ul style="list-style-type: none"> Assessment and evaluation of the Smart Working Policy 	Denise Pearce, Head of Human Resources	
	<ul style="list-style-type: none"> Legal Services Private Work 	Kevin O’Keefe, Director of Governance	
	<ul style="list-style-type: none"> Draft Work Programme 	Earl Piggott-Smith, Scrutiny Officer	

Future Items – dates tbc

1. Training session on treasury management. This training is being organised by Organisation Development

Stronger City Economy Scrutiny Panel Work Programme

The Panel will have responsibility for Scrutiny functions as they relate to: -

Enterprise and Skills, City Development, Visitor Economy, Adult and Cultural Learning, Economic Inclusion and Service Development.

Date of Meeting	Item Description	Lead Report Author	Specific Questions for Scrutiny to consider
12.02.2019	<ul style="list-style-type: none"> • Supporting Businesses in the City to Innovate • Briefing Note – City Commission 	Isobel Woods / Charlotte Johns Richard Lawrence / Isobel Woods	
02.04.2019	TBC		

Other Potential items:-

1. Policy implications from West Midlands Combined Authority/Regional/National or International Sources
2. How do we monitor our communications?
3. Skills and Employment

Vibrant and Sustainable City Scrutiny Panel Work Programme

The Panel will have responsibility for Scrutiny functions as they relate to: -

Operational Services, Public Realm, Commercial Services, Regulatory Services (policy), City Housing, Planning (policy), Strategic Transport, Keeping the city clean, Keeping the city moving, Improving the city housing offer and Strategic Asset Management.

Date of Meeting	Item Description	Lead Report Author	Specific Questions for Scrutiny to consider
06.12.2018	<ul style="list-style-type: none"> • Active Travel • Briefing Note – Christmas Waste Collections • Council’s Tree Policy • Draft Budget and Medium Term Financial Strategy 2019-2020 – 2020-2021. 	John Denley/John Roseblade Ross Cook Steve Woodward & Richard Johnson Claire Nye, Director of Finance	
28.02.2019	<ul style="list-style-type: none"> • Portfolio Holder Session with Q & A • Evaluation of Waste Management Delivery Plan • WV Active 	Steve Evans Ross Cook Sean McBurney How well are WV Active doing at	

		meeting their targets?	
11.04.2019	<ul style="list-style-type: none">Environment Survey ResultsFull Review of Housing Allocations Policy	Steve Woodward Mila Simpson	

Potential Future Item: -

1. The Condition of the Roads (Including Potholes) in Wolverhampton
2. Transport Scrutiny
3. Briefing note on the results of the Environmental Services Survey

Health Scrutiny Panel

The Panel will have responsibility for Scrutiny functions as they relate to:-

- All health-related issues, including liaison with NHS Trusts, Clinical Commissioning Groups, Health and Wellbeing Board and HealthWatch.
- All functions of the Council contained in the National Health Service Act 2006, to all regulations and directions made under the Health and Social Care Act 2001, the Local Authority (Overview and Scrutiny Committees Health Scrutiny Functions) Regulations 2002,
- The Health and Social Care Act 2012 and related regulations.
- Reports and recommendations to relevant NHS bodies, relevant health service providers, the Secretary of State or Regulators.
- Initiating the response to any formal consultation undertaken by relevant NHS Trusts and Clinical Commissioning Groups or other health providers or commissioners on any substantial development or variation in services.
- Participating with other relevant neighbouring local authorities in any joint scrutiny arrangements of NHS Trusts providing cross border services.
- Decisions made by or actions of the Health and Wellbeing Board.
- Public Health – Intelligence and Evidence
- Public Health – Health Protection and NHS Facing
- Public Health - Transformation
- Public Health – Commissioning
- Healthier City
- Mental Health
- Commissioning Mental Health and Disability
- HeadStart Programme

Date of Meeting	Item Description	Lead Report Author	Specific Questions for Scrutiny to consider
24.01.2019	<ul style="list-style-type: none"> • Black Country Partnership NHS Foundation Trust – Transforming Care Partnership – update and Quality Accounts 2018/19 – progress against priorities • Eye and hearing checks • Cancer treatment services – performance against national targets • RWHT – staff recruitment and retention • Patient Advice and Liaison Service (PALS) 	<p>Lesley Writtle, Black Country Partnership</p> <p>Andrea Smith, Head of Integrated Commissioning, Wolverhampton CCG</p> <p>The Royal Wolverhampton NHS Trust</p> <p>The Royal Wolverhampton NHS Trust</p> <p>Alison Dowling Head of Patient Experience and Public Involvement The Royal Wolverhampton NHS Trust</p>	<p>performance against local and national targets</p> <p>maintaining staff levels to deliver safer care and better patient experience</p>
21.03.2019	<ul style="list-style-type: none"> • Hospital Mortality Statistics – update 	Dr Odum, The Royal Wolverhampton NHS Trust	

	<ul style="list-style-type: none">• Public Health Vision – Review of Progress against national performance targets• GP appointment waiting times – involve Wolverhampton Healthwatch	John Denley, Director of Public Health Wolverhampton CCG and Healthwatch	http://www.wolverhampton.gov.uk/health
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List of potential topics - dates and method of scrutiny to be agreed by the panel

1. West Midlands Ambulance Service - Quality Accounts 2017/18 - May 2019 (tbc)
2. RWHT - Quality Accounts 2017/18 – 23 May 2019 (tbc)
3. Black Country Partnership NHS Foundation Trust – Quality Accounts – May 2019 (tbc)
4. Walsall CCG - [Reconfiguration of hyper acute and acute stroke services](#)
5. Ward sizes,age,transition arrangements for a young person moving to an adult ward
6. Pharmecuatical Ordering

Adults and Safer City Scrutiny Panel

The Panel will have responsibility for scrutiny functions as they relate to: -

Older people assessment and care management, Financial support services, Libraries and community hubs, Independent living centre, Commissioning older people, Carers support and All age disabilities (disabilities).

Date of Meeting	Item Description	Lead Report Author	Specific Questions for Scrutiny to consider
29.01.2019	<ul style="list-style-type: none"> • Draft work programme 	Earl Piggott-Smith	
26.03.2019	<ul style="list-style-type: none"> • Principal Social Worker Annual Report • Quality Assurance Compliance Update • Transforming Care - Annual Report 2019 • Draft work programme 	Louise Haughton, Principal Social Worker Earl Piggott-Smith	

Adults and Safer City Scrutiny Panel

Long list of topics - dates for presentation and method of scrutiny to be agreed

1. Quality of Care – issues of quality assurance - Sarah Smith, Head of Commissioning
2. Draft People Directorate Commissioning Strategy – 13.6.17
3. Responding to Serious and Organised Crime - To provide an outline of partnership proposals to address serious and organised crime in the city and the Council's contribution. (Karen Samuels – CWC Community Safety/Chief Inspector Karen Geddes – West Midlands Police/Andy Moran – CWC Procurement)

Briefing notes for distribution via the Document Library:

1. Fatal Contraband and Alcohol - Update requested from meeting in July 2016 – Sue Smith agreed to lead
2. Crime Reduction and Community Safety and Drugs Strategy Update – request from meeting held in July 2017 – Karen Samuels and David Watts
3. Supporting a Safe and Seamless Transfer from Specialist Care or Hospital Setting – Update to be provided following meeting on 31 January 2017 (David Watts).
4. Better Care Fund – Update requested at meeting held on 31 January 2017.
5. Dementia City – Update on how GP services could be improved, any identified strengths and weaknesses and if possible data on which GPs were reporting incidents – lead Kathy Roper

Children, Young People and Families Scrutiny Panel

The Panel will have responsibility for scrutiny functions as they relate to: -

Children in need/child protection, Looked after children, Early help 0-5, Early help 5-18, Youth offending, Children's commissioning, School planning and resources and Standards and vulnerable pupils.

Date of Meeting	Item Description	Lead Report Author	Specific Questions for Scrutiny to consider
16.01.2019	<ul style="list-style-type: none"> HeadStart Stainability Planning Update 	Mai Gibbons HeadStart Contracts Manager	
	<ul style="list-style-type: none"> The Vision for School Organisation and School Expansion 	Stephanie Knight School Organisation Officer	
	<ul style="list-style-type: none"> The provision of SEN at post 16 and presentation self-assessment report on current provision. 	Adrian Leach, Head of Special Educational Needs and Disability	
27.03.2019	<ul style="list-style-type: none"> Autism Strategy 	Rob Hart	

Long list of topics - dates for presentation and method of scrutiny to be agreed

1. Supporting Unaccompanied Asylum-Seeking Children
2. Mental Health Issues/CAMHS (Emma Bennett/CCG)
3. Unregistered independent schools and out of school settings
4. Youth Justice Plan 2018-2019 – action plan
5. Apprenticeship educational requirements
6. Progress report on school's expansion
7. Early Help Strategy 2018-2022
8. Children's Trust Board – briefing paper

Work Plan Version: 03/12/18 16:45

Sustainability Advisory Group

Minutes - 25 October 2018

Attendance

Members of the Sustainability Advisory Group

Cllr Mary Bateman
Cllr Alan Bolshaw
Cllr Christopher Haynes
Cllr John Reynolds (Chair)
Cllr John Rowley
Cllr Stephen Simkins

Employees

Colin Parr	Head of Business Services
Jane Trethewey	Service Manager - Housing Development
Ravi Phull	Service Manager Private Sector Housing
Stuart Hobbs	Sustainability Manager, Wolverhampton Homes
Philippa Salmon	Democratic Services Officer

Item No. *Title*

- 1 Apologies for absence**
Apologies for absence were received from Councillor Arun Photay.
- 2 Declarations of interest**
There were no declarations of interest submitted.
- 3 Minutes of the previous meeting**
That the minutes of the previous meeting held on 5 July 2018 be approved as a correct record.
- 4 Matters Arising**
Matters arising – Woodland Trust
Following discussion, it was agreed that a draft Tree Strategy be presented at the next meeting of the Sustainability Advisory Group.
- 5 Housing and Sustainability**
Stuart Hobbs, Sustainability Manager, Wolverhampton Homes, presented an update on the work that Wolverhampton Homes had been undertaking to further the sustainability agenda.

Following discussion on the success of sensor-controlled lights in communal areas in managed estates contributing towards energy savings, it was agreed that the possibility of achieving further savings using intelligent lighting systems in Merridale Court should be explored. The distribution of funding and resources across the properties managed by Wolverhampton Homes was queried. It was confirmed that

investment was focused on a need basis as was illustrated by their five-year asset management plan. Councillors stated that it would be useful for Members to be informed of improvements and regeneration work that would be taking place in their wards in order to be better placed to assist residents.

The installation of smart metres would allow residents to monitor their energy consumption and could be used to tackle fuel poverty. There was a coordinated communications plan in place, but it was agreed that the Council's communications team could support this and target the areas where initiatives were being rolled out. Wolverhampton Homes were available to attend Councillors' surgeries to assist residents with energy queries. The Council's waste team had raised concerns about the management of waste in the short-term during the roll out of the new Waste Strategy. Transition measures were being put in place to aid residents with the move to less frequent waste collections. Councillors requested an update of the programme that Wolverhampton Homes would put in place to improve recycling on an estate by estate basis.

In response to queries about the Wolverhampton Homes Electric Vehicle Trial, it was confirmed that the determining factor to not continue with electric vehicles was the cost of the leasing charge. Whilst the vehicles were cheaper to run, the leasing charge made the scheme unfeasible to continue. It was agreed that electric vehicles would be more suitable for certain areas of work than others. Wolverhampton Homes would look to support the Council if electric vehicles were added to the fleet service as it would be a more viable option. It was agreed that the possibility of a pool of electric vehicles available for Council employees to use should be explored.

Ravi Phull, Service Manager Private Sector Housing, presented the update on Private Sector Housing. It was noted that there would be many residents that would be earning enough money to not be eligible for assistance but would not earn enough to be comfortable. It was agreed that these were residents at risk of fuel poverty and the Council needed to ensure these residents were aware of the help available. Landlords could take advantages of loopholes and exemptions in legislation to declare that it would be too expensive to put measures in place to ensure that properties were more energy efficient. It was agreed that a scrutiny review should be undertaken to explore the issue of fuel poverty across Wolverhampton Homes and Private Sector Housing, involving both the Council and partners. The scrutiny review should also look at the landlords using loopholes to avoid installing energy efficiency initiatives in their properties.

Resolved:

1. That Wolverhampton Homes explore the possibility of achieving further savings using intelligent lighting systems in Merridale Court
2. That Councillors be provided with the Wolverhampton Homes five-year asset management plan.
3. That the Council's communications team support Wolverhampton Homes in publicising fuel poverty initiatives.
4. That an update on the programme to improve recycling on an estate by estate basis be presented at a future meeting.

5. That the possibility of a pool of electric vehicles available for Council employees to use should be explored and a report including costings be presented to a future meeting.
6. That a scrutiny review be set up to explore the issue of fuel poverty across Wolverhampton Homes and Private Sector Housing, involving both the Council and partners. The review should also examine landlords using loopholes to avoid installing energy efficiency initiatives in their properties.

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Forward Plan of Key Decisions

Agenda Item No: 7

Date: 14 November 2018

OUT OF DARTMOUTH

The Forward Plan

This document sets out known 'key decisions' that will be taken by the Cabinet or one of the Cabinet Panels (the Executive) over the coming months.

Forthcoming decisions are published online to meet the statutory 28 day rule for each meeting of the Executive. Where it has not been possible to meet the 28 day rule for publication of notice of a key decision or an intention to meet in private, the relevant notices will be published as required by legislation as soon as possible.

What is a key decision?

A key decision is an Executive decision which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates (in Wolverhampton, this is defined as expenditure or savings **in excess of £250,000**), and/or
- to be significant in terms of its effects on communities living or working in an area comprising **two or more wards** in the area of the local authority.

The report relating to a decision, together with any other documents being considered, will be available five clear days before the decision is to be taken (unless the documentation contains exempt information). Copies are available on the Council's website or can be requested from Democratic Services.

The forward plan also provides notice of when the Cabinet may decide to exclude the press and public during consideration of a particular matter due to the potential for disclosure of confidential or exempt information. The grounds upon which local authorities can exclude the press and public are specified by law, details of the exempt categories are available on request from Democratic Services.

Councillors or members of the public wishing to:

- make a representation about why a matter should be heard in public, or
- submit information to the decision-making body about an item in the forward plan, or
- request details of relevant documents, or
- seek advice about the Council's decision-making arrangements,

should contact the Democratic Services team:

Email: democratic.services@wolverhampton.gov.uk

Telephone: 01902 555061

Address: Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

Forthcoming key decisions

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Corporate					
Scrutiny Review of Flood Risk Preparation and Response To endorse a report of the findings and recommendations of a review.	All Wards	Cabinet 12 Dec 2018	Open	Councillor Steve Evans, Cabinet Member for City Environment, Councillor Val Gibson, Cabinet Member for Governance	Earl Piggott-Smith Scrutiny Officer Tel: 01902 551251
Information Governance Quarter Two Performance and General Data Protection Regulation (GDPR) Update Report To note the Quarter Two 2018-2019 Information Governance Performance and GDPR update.	All Wards	Cabinet (Performance Management) Panel 17 Dec 2018	Open	Councillor Val Gibson Cabinet Member for Governance	Anna Zollino-Biscotti Information Governance Manager
Local Council Tax Support Scheme To approve the proposals to amend the local scheme for 2019-2020 onwards following public consultation.	All Wards	Cabinet 23 Jan 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Sue Martin Head of Revenue and Benefits Tel: 01902 554772

[NOT PROTECTIVELY MARKED]

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Budget 2019-2020 - Outcome of Scrutiny To receive the Budget 2019-2020 - Outcome of Scrutiny.	All Wards	Cabinet 23 Jan 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 556913
2019-2020 Budget and Medium-Term Financial Strategy 2019-2020 and 2020-2021- Provisional Local Government Finance Settlement Update To approve the 2019-2020 Budget and Medium-Term Financial Strategy 2019-2020 and 2020-2021 and a Provisional Local Government Finance Settlement Update.	All Wards	Cabinet 23 Jan 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 556913
Collection Fund Estimated Outturn 2018-2019 To approve the Collection Fund Estimated Outturn 2018-2019.	All Wards	Cabinet 23 Jan 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 556913
Council Tax Base and Business Rates (NDR) Net Rate Yield 2019-2020 To approve the Council Tax Base and Business Rates (NDR) Net Rate Yield 2019-2020.	All Wards	Cabinet 23 Jan 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 556913
Business Rates Discretionary Reliefs To approve amendments to the Business Rates Discretionary Relief Scheme to take into account annual changes and new Government reliefs.	All Wards	Cabinet (Resources) Panel 5 Feb 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Sue Martin Head of Revenue and Benefits Tel: 01902 554772

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Treasury Management Strategy 2019-2020 To approve the Treasury Management Strategy 2019-2020.	All Wards	Cabinet 20 Feb 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon, Chief Accountant, Tel: 01902 554451
Capital Programme 2018-2019 to 2022-2023 quarter three review and 2019-2020 to 2023-2024 Budget Strategy To approve the Capital Programme 2018-2019 to 2022-2023 quarter three review and 2019-2020 to 2023-2024 Budget Strategy.	All Wards	Cabinet 20 Feb 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 554451
Final Budget and Medium-Term Financial Strategy 2019-2020 - 2020-2021 To approve the Final Budget and Medium-Term Financial Strategy 2019-2020 – 2020-2021.	All Wards	Cabinet 20 Feb 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 556913
Treasury Management Activity Monitoring Quarter Three 2018-2019 To approve the Treasury Management Activity Monitoring Quarter Three 2018-2019.	All Wards	Cabinet (Resources) Panel 5 Mar 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Karen Eaton Business Support Manager
Revenue Budget Monitoring Quarter Three 2018-2019 To approve the revenue budget monitoring report for quarter three for 2018-2019.	All Wards	Cabinet (Resources) Panel 5 Mar 2019	Open	Councillor Louise Miles Cabinet Member for Resources	Alison Shannon Chief Accountant Tel: 01902 556913

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Information Governance Quarter Three Performance and General Data Protection (GDPR) Update Report To note the Quarter Three 2018-2019 Information Governance Performance and GDPR update.	All Wards	Cabinet (Performance Management) Panel 25 Mar 2019	Open	Councillor Val Gibson Cabinet Member for Governance	Anna Zollino-Biscotti Information Governance Manager
Smart Working Policy To approve the introduction of a new Smart Working Policy to support employees to work from other suitable locations where possible.	All Wards	Cabinet (Resources) Panel 21 May 2019	Open	Councillor Val Gibson, Cabinet Member for Governance	Denise Pearce Head of Human Resources Tel: 01902 554515
Working Hours Policy To approve amendments to the working hours policy.	All Wards	Cabinet (Resources) Panel 21 May 2019	Open	Councillor Val Gibson, Cabinet Member for Governance	Denise Pearce Head of Human Resources Tel: 01902 554515
Travel and Subsidy Policy To approve changes to current travel and subsidy guidance.	All Wards	Cabinet (Resources) Panel 21 May 2019	Open	Councillor Val Gibson, Cabinet Member for Governance	Denise Pearce Head of Human Resources Tel: 01902 554515
Education					
Post 16 Implementation Plan Progress To note the progress of the Post 16 Implementation Plan.	All Wards	Cabinet 12 Dec 2018	Open	Councillor Lynne Moran Cabinet Member for Education and Skills	Joanna Grocott, Systems Development Manager

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
School Improvement Strategy To approve the School Improvement Strategy 2018 – 2020.	All Wards	Cabinet 12 Dec 2018	Open	Councillor Lynne Moran Cabinet Member for Education and Skills	Amanda Newbold Head of School Improvement
People					
Non-residential Contributions Review To receive the outcome of the review of the new scheme.	All Wards	Cabinet (Resources) Panel 4 Dec 2018	Open	Councillor Sandra Samuels OBE Cabinet Member for Adults	Helen Winfield Head of Community Financial Support Tel: 01902 555351
Local Account To approve the Local Account.	All Wards	Cabinet 12 Dec 2018	Open	Councillor Sandra Samuels OBE Cabinet Member for Adults	Louise Haughton, Principal Social Worker, Tel: 01902 553130
Safeguarding Strategy To approve the City of Wolverhampton Safeguarding Strategy.	All Wards	Cabinet 12 Dec 2018	Open	Councillor Sandra Samuels OBE, Cabinet Member for Adults, Councillor Paul Sweet, Cabinet Member for Children and Young People	Dawn Williams Head of Service Safeguarding Tel: 01902 553044

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Joint Public Mental Health and Wellbeing Strategy To approve the Joint Public Health and Wellbeing Strategy.	All Wards	Cabinet 12 Dec 2018	Open	Councillor Hazel Malcolm Cabinet Member for Public Health and Wellbeing	Lina Martino Consultant in Public Health
Support Services Review To approve the review of Support Services.	All Wards	Cabinet (Resources) Panel 15 Jan 2019	Open	Councillor Sandra Samuels OBE Cabinet Member for Adults	Susan Eagle Commissioning Officer
Sufficiency of Extra Care Provision To approve the Sufficiency of the Extra Care Provision in the City.	All Wards	Cabinet (Resources) Panel 5 Mar 2019	Open	Councillor Sandra Samuels OBE Cabinet Member for Adults	Sarah Smith Head of Strategic Commissioning
Reducing Reoffending Strategy To approve the Black Country Reducing Reoffending Strategy.	All Wards	Cabinet 20 Mar 2019	Open	Councillor Hazel Malcolm Cabinet Member for Public Health and Wellbeing	Karen Samuels Head of Community Safety
Participation Strategy Review To approve the Participation Strategy	All Wards	Cabinet 20 Mar 2019	Open	Councillor Paul Sweet Cabinet Member for Children and Young People	Alice Vickers Corporate Parenting Officer Tel: 01902 556703

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Carers Strategy To approve the Carers Strategy.	All Wards	Cabinet 20 Mar 2019	Open	Councillor Sandra Samuels OBE, Cabinet Member for Adults, Councillor Paul Sweet, Cabinet Member for Children and Young People, Councillor Hazel Malcolm, Cabinet Member for Public Health and Wellbeing	Sarah Smith Head of Strategic Commissioning
Joint Dementia Strategy To approve the joint Dementia Strategy.	All Wards	Cabinet 20 Mar 2019	Open	Councillor Sandra Samuels OBE Cabinet Member for Adults	Sarah Smith Head of Strategic Commissioning
Principal Social Worker Annual Report To receive the Principal Social Worker Annual Report.	All Wards	Cabinet 10 Apr 2019	Open	Councillor Sandra Samuels OBE Cabinet Member for Adults	Louise Haughton Principal Social Worker Tel: 01902 553130
Youth Council Annual Report To endorse the Youth Council Annual Report.	All Wards	Cabinet 10 Apr 2019	Open	Councillor Paul Sweet Cabinet Member for Children and Young People	Alice Vickers Corporate Parenting Officer Tel: 01902 556703

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
HeadStart Sustainability To approve the recommendations for sustaining part or all of HeadStart Phase 3 following an evaluation process and sustainability consultation with stakeholders.	All Wards	Cabinet 10 Apr 2019	Open	Councillor Paul Sweet, Cabinet Member for Children and Young People	Ann Beach Programme Manager
Youth Justice Plan 2019-2020 To approve the Youth Justice Plan for 2019-2020.	All Wards	Cabinet 10 Apr 2019	Open	Councillor Paul Sweet Cabinet Member for Children and Young People	Rachel King Head of Service Specialist Support
Place					
External Funding Update Quarter 2 2018-2019 To approve external funding bids.	All Wards	Cabinet (Resources) Panel 4 Dec 2018	Open	Councillor John C Reynolds Cabinet Member for City Economy	Heather Clark Service Development Manager Tel: 01902 555614
Canalside South update To approve the Canalside South update.	Heath Town	Cabinet (Resources) Panel 4 Dec 2018	Fully Exempt	Councillor John C Reynolds Cabinet Member for City Economy	Anita Pearce, Senior Regeneration Officer Tel: 01902 551262

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>Land and Property transactions - Corporate Landlord (CRP 013) To approve the declaration of an asset surplus to Council requirements and agree the proposed disposal strategy.</p>	Graiseley	Cabinet (Resources) Panel 4 Dec 2018	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Mitchell Spencer Estates Officer
<p>4 December 2018 - Procurement - Award of Contracts for Works, Goods and Services Procurement - Award of Contracts for Works, Goods and Services</p>	All Wards	Cabinet (Resources) Panel 4 Dec 2018	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Andy Moran, Director of Commercial Services
<p>Service Model for Homelessness and Review of Impact of Homelessness Reduction Act 2018 To approve the update on the impact of the 2018 HRA and the transfer of operational homeless services to Wolverhampton Homes.</p>	All Wards	Cabinet 12 Dec 2018	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Anthony Walker Homelessness Strategy and External Relationships Manager
<p>Wolverhampton Response to South Staffordshire Plan Issues and Options Consultation To approve the City of Wolverhampton Council response to the South Staffordshire Plan Issues and Options Consultation</p>	All Wards	Cabinet 12 Dec 2018	Open	Councillor John C Reynolds Cabinet Member for City Economy	Michele Ross Senior Planning Officer Tel: 01902 554038

Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
MiFriendly City implementation To receive an update on the delivery of the MiFriendly City Project and the role of City of Wolverhampton Council.	All Wards	Cabinet 12 Dec 2018	Open	Councillor Paul Sweet Cabinet Member for Children and Young People	Anthony Walker, Homelessness Strategy and External Relationships Manager
Westside Delivery Strategy update To approve a proposal for an updated delivery strategy to reflect the challenges of securing leisure operators in the current climate.	All Wards	Cabinet 12 Dec 2018	Fully Exempt	Councillor John C Reynolds Cabinet Member for City Economy	Paul Lakin, Head of City Development, Tel: 01902 557978
i54 Western Extension Delivery and Funding Strategy To approve the detailed business case including the full funding strategy with delegated authority to enter in to key delivery agreements.	Oxley	Cabinet 12 Dec 2018	Fully Exempt	Councillor John C Reynolds Cabinet Member for City Economy	David Sabine Project Manager Tel: 01902 555584
Walsall to Wolverhampton Growth Corridor To approve the establishment of a Growth Corridor to guide devolved investment into the City and approve its governance structure and programme of activity.	All Wards	Cabinet 12 Dec 2018	Fully Exempt	Councillor Peter Bilson, Deputy Leader and Cabinet Member for City Assets and Housing	Kate Martin Service Director - City Housing

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>Housing Managing Agents Performance Monitoring Report - Quarter Two, July to September 2018 To receive the Managing Agents Performance Monitoring report.</p>	All Wards	Cabinet (Performance Management) Panel 17 Dec 2018	Open	Councillor Peter Bilson, Cabinet Member for City Assets and Housing	Mila Simpson Section Leader - Housing Strategy and Development
<p>City East Gateway Willenhall Road Ph 1 & 2 Consultation Feedback To receive feedback following public consultation.</p>	East Park; Heath Town	Cabinet (Resources) Panel 15 Jan 2019	Open	Councillor Steve Evans Cabinet Member for City Environment	Marianne Page, Service Lead - Transportation Strategy, Tel: 01902 551798
<p>Acquisition of Privately-Owned Empty Property by agreement or Compulsory Purchase: 76 Beckett Street, Bilston. WV14 9XW [To approve the acquisition of Privately-Owned Empty Property by agreement or Compulsory Purchase: 76 Beckett Street, Bilston. WV14 9XW.]</p>	Bilston East	Cabinet (Resources) Panel 15 Jan 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Richard Long Housing Improvement Officer
<p>City Learning Quarter To approve the full business case for the City Learning Quarter.</p>	St Peter's	Cabinet (Resources) Panel 15 Jan 2019	Fully Exempt	Councillor John C Reynolds Cabinet Member for City Economy	Keith Edwards Programme Director City Learning Quarter Tel: 01902 551262

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Facilities Management Re-procurement & Transformation To approve Facilities Management Re-procurement Transformation.	All Wards	Cabinet (Resources) Panel 15 Jan 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Julie Bell-Barker Head of Projects and Works
Property Management Partner To approve the procurement of a Property Management Partner to manage key assets within the Council's commercial estate.	All Wards	Cabinet (Resources) Panel 15 Jan 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Luke Dove, Assistant Contracts Manager
Lease of Jones Field Crescent garage site To approve the lease of the garage site at Jones Field Crescent.	East Park	Cabinet (Resources) Panel 15 Jan 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Jane Trethewey Service Lead Housing Development Tel: 01902 555583
Southside Regeneration strategy update To approve the update on the Southside Regeneration Strategy.	St Peter's	Cabinet (Resources) Panel 15 Jan 2019	Fully Exempt	Councillor John C Reynolds Cabinet Member for City Economy	Anita Pearce Senior Regeneration Officer Tel: 01902 551262
Land at Reedham Garden - HRA site development To approve the development of the site for affordable residential development through the Housing Revenue Account.	Penn	Cabinet (Resources) Panel 15 Jan 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Lesley Eagle Housing Strategy/ Development Officer Tel: 01902 555446

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>15 January 2019 - Procurement - Award of Contracts for Works, Goods and Services 15 January 2019 - Procurement - Award of Contracts for Works, Goods and Services</p>	All Wards	Cabinet (Resources) Panel 15 Jan 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Andy Moran Director of Commercial Services
<p>Wolverhampton Strategic Economic Plan To approve the final Wolverhampton Strategic Economic Plan.</p>	All Wards	Cabinet 23 Jan 2019	Open	Councillor John C Reynolds Cabinet Member for City Economy	Charlotte Johns Head of Local Economy Tel: 01902 555614
<p>HRA Business Plan 2019-2020 including Rents and Service Charges To approve an update on the Housing Revenue Account Business Plan and to approve the 2019-2020 HRA budget and rent levels.</p>	All Wards	Cabinet 23 Jan 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Kate Martin, Service Director - City Housing
<p>Update on National Fire Safety Policy To approve the update to the policy following the findings of the Hackett report into Fire Safety.</p>	All Wards	Cabinet (Resources) Panel 5 Feb 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Kate Martin Service Director - City Housing
<p>5 February 2019 - Procurement - Award of Contracts for Works, Goods and Services 5 February 2019 - Procurement - Award of Contracts for Works, Goods and Services</p>	All Wards	Cabinet (Resources) Panel 5 Feb 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Andy Moran Director of Commercial Services

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Smoke and Carbon Monoxide Regulations To endorse the new Smoke and Carbon Monoxide Regulations for the private rented sector.	All Wards	Cabinet 20 Feb 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Ravi Phull Service Manager Private Sector Housing
Empty Property Policy Review To approve the review of the Empty Property Policy.	All Wards	Cabinet (Resources) Panel 5 Mar 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Ravi Phull, Service Manager Private Sector Housing,
Empty Residential Property Strategy To approve the Policy Review and Action Plan.	All Wards	Cabinet (Resources) Panel 5 Mar 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Richard Long Housing Improvement Officer
Former site of Parkfields School To consider the future of the Parkfields School site.	Spring Vale	Cabinet (Resources) Panel 5 Mar 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Karen James Housing Development Project Manager
Sale of sites to WV Living (former site of St Luke's, Wolverhampton & Daisy Bank, Ash Street, Wolverhampton to approve the sale of two parcels of land to WV Living for redevelopment	Bilston East; Blakenhall	Cabinet (Resources) Panel 5 Mar 2019	Fully Exempt	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Karen James Housing Development Project Manager

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
<p>City East Gateway Willenhall Road Ph 1 & 2 Preferred Option To approve the review of actions to take scheme forward following the public consultation.</p>	East Park; Heath Town	Cabinet (Resources) Panel 5 Mar 2019	Fully Exempt	Councillor Steve Evans Cabinet Member for City Environment	Marianne Page, Service Lead - Transportation Strategy, Tel: 01902 551798
<p>5 March 2019 - Procurement - Award of Contracts for Works, Goods and Services 5 March 2019 - Procurement - Award of Contracts for Works, Goods and Services</p>	All Wards	Cabinet (Resources) Panel 5 Mar 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Andy Moran Director of Commercial Services
<p>Community Asset Transfer: Policy and Strategy Review To approve an updated Community Asset Transfer Strategy.</p>	All Wards	Cabinet 20 Mar 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Julia Nock Head of Assets Tel: 01902 550316
<p>The Housing Strategy 2019 - 2022 To approve a new city, cross tenure housing strategy.</p>	All Wards	Cabinet 20 Mar 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Mila Simpson Section Leader - Housing Strategy and Development
<p>Consultation on Draft Affordable Housing Supplementary Planning Document To approve the draft Affordable Housing Supplementary Planning Document (SPD) for public consultation</p>	All Wards	Cabinet 20 Mar 2019	Open	Councillor John C Reynolds Cabinet Member for City Economy	Michele Ross Senior Planning Officer Tel: 01902 554038

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Title of key decision:	Wards affected:	Decision to be taken by and date:	Public or private:	Lead Cabinet Member:	Employee to contact:
Wolverhampton Homes Delivery Plan 2019-2020 To approve the Wolverhampton Homes delivery Plan 2019-2020	All Wards	Cabinet 20 Mar 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Mila Simpson Section Leader - Housing Strategy and Development
2 April 2019 - Procurement - Award of Contracts for Works, Goods and Services 2 April 2019 - Procurement - Award of Contracts for Works, Goods and Services	All Wards	Cabinet (Resources) Panel 2 Apr 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Andy Moran Director of Commercial Services
Allocations Policy Review To approve amendments to the Allocations Policy for Council housing to ensure it remains fit for purpose, making best use of stock and addressing housing need within the City.	All Wards	Cabinet 10 Apr 2019	Open	Councillor Peter Bilson Cabinet Member for City Assets and Housing	Mila Simpson Section Leader - Housing Strategy and Development
21 May 2019 - Procurement - Award of Contracts for Works, Goods and Services 21 May 2019 - Procurement - Award of Contracts for Works, Goods and Services	All Wards	Cabinet (Resources) Panel 21 May 2019	Fully Exempt	Councillor Louise Miles Cabinet Member for Resources	Andy Moran Director of Commercial Services

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